

Saskatchewan Invasive Species Council Board Nominating Policy and Procedures

It is essential that the SISC recruit the right individuals to serve on the Board. A formal nominating committee will assist with this process.

BOARD NOMINATION POLICY

The Chair of the Nominating Committee shall be the SISC Vice-Chair. Four Nomination Committee members shall be solicited from the membership at the Annual General meeting to prepare for elections at the next AGM.

In accordance with the guiding principles of the SISC, the Nominating Committee seeks to ensure that the Board of Directors is inclusive and at least parallels the diversity of our community. If there is a high degree of diversity at the Board leadership level, we hope that our policies, priorities and plans will include those diverse perspectives.

NOMINATION PROCEDURE

1. Nomination Committee shall begin its work no later than January 30th of each year.
2. At the first Committee meeting each year, the Committee shall review the nominating policy and procedures and recommend changes or continuation of the existing policy and procedures to the Board of Directors.
3. Nomination Committee will review the terms of the current Board of Directors to determine which are up for election, as well as identify any vacant positions. The committee will solicit candidates for these positions from members within the same membership category if available. The membership categories are:
 - Government of Saskatchewan
 - Other Government (Federal, Municipal)
 - Non-Government Organizations, Individuals and Academia
 - Industry
4. Normally, one board position from each category shall be up for election each year.
5. The committee shall strive to ensure that each membership category is equally represented on the board, provided there are enough candidates to accommodate this representation.
6. Nomination to the Board of former SISC directors will not be considered for one full year after their participation on the board has ended, in order to ensure that a clear change in roles has occurred, and to avoid the perception of conflict of interest.
7. The committee will send a notice to the membership before the end of January to solicit nominations for the eligible board positions, along with a list of potential candidates (essentially a membership list) within each broad membership category.
8. All nominations must be received by March 1st each year.
9. Members may nominate themselves.

10. Once nominations are received, the Nomination Committee will contact each nominee to verify their willingness to stand for election.
11. The slate of confirmed nominees will be presented to the membership for election at the AGM.
12. Nomination will also be accepted from the floor at the AGM and, if accepted, will be added to the slate prior to the election.
13. Each confirmed nominee will be asked to speak on behalf of themselves prior to the election (3 minutes maximum).
14. If only one nominee is provided for a particular category, this individual will be elected by acclamation.
15. Voting will be done by secret ballot.
16. The Nomination Committee will then count all the votes and present the winning candidates to the membership at the end of the AGM.
17. Campaigning for Board nomination shall be restricted to circulation of a biography.
18. Subcommittee members can be non-board members but must be members.