

# Saskatchewan Invasive Species Council

## Member Terms of Reference

### Introduction

The Saskatchewan Invasive Species Council (SISC) is a multi-stakeholder non-profit society whose members all have a vested interest in invasive species. The following terms of reference define the privileges and responsibilities of declared members of the SISC. The Board of Directors is responsible for reviewing and amending these terms of reference for ratification by the membership at the Annual General Meeting.

### Declared Member

In accordance with the by-laws:

- An individual is a declared member upon clearly indicating that they represent themselves by filling out a membership application and submitting it to the SISC along with the appropriate fee.
- An organization or a branch or department thereof, is represented within the SISC upon an individual's completion of the membership application form, declaring their affiliation with the organization or branch or department on the form, and payment of the membership fee.
- An organization's membership may be transferable upon notification by the current member or their supervisor to the SISC Coordinator.
- Upon declaring an affiliation, a member is categorized into 1 of 4 sector categories (for the purposed of board nominations):
  - Government of Saskatchewan
  - Other government (Municipal, Federal)
  - Non-government Organizations, Individuals and Academia
  - Industry
- If no affiliation is declared, the member is categorized as an "Individual"
- One declared member has one vote.
- Membership may be voluntarily withdrawn at any time in writing.
- Membership is from January 1 to December 31 each year.

### Privileges

Members share in the power of numbers; they operate with a pool of knowledge and experience from many individuals rather than through trial and error. The opportunity to network with peers as well as industry, government and academia provides value far in excess of the cost of membership.

A declared member is eligible to:

- Participate in consensus based planning and majority rules decision making at all member meetings.
- Put forth new ideas for consideration by the membership, Board of Directors and Coordinator.
- Vote at the Annual General Meeting and all member meetings.
- Serve as an elected member of the Board of Directors.
- Participate in working committees to undertake SISC initiatives.
- Receive copies of meeting minutes and regular updates regarding SISC activities.
- Share information about invasive species issues with stakeholders.
- Share information about their organization's goals, objectives and initiatives with stakeholders.
- Make use of SISC resources and expertise.
- Access and contribute to a newsletter, which allows for an increased flow of critical information.

### Responsibilities

A declared member is responsible to:

- Attend member meetings, the Annual General Meeting and any other meetings where they may be eligible to attend..
- Vote on certain issues.
- Function within a collaborative approach to decision making.
- Adhere to and actively support the vision and mission of the SISC within their community and sphere of influence.
- Work with other members to implement SISC projects and activities.

## **Fees**

Annual membership fees (January 1 – December 31) are set at:

- Corporate membership - \$200.00 per year
- Individual membership - \$30.00 per year
- Student membership - \$20.00 per year

In addition, there will be opportunities for sponsorship\*\* to help support the business of the SISC

1. \$250.00 Bronze Level
2. \$500.00 Silver Level
3. \$1,000.00 Gold Level
4. \$2,000+ Platinum Level

\*\* Sponsors will receive special recognition at all SISC events, in newsletters and on the SISC website and are eligible to display a poster at the SISC AGM at no cost.